

Your Company _____
 Contact Person _____
 Address _____

 Postcode / City _____
 Country _____
 Phone _____ Fax _____
 E-mail _____
 Invoice Address _____
 (if different from above) _____

Please send fax reply to:
 Messe Frankfurt Venue GmbH & Co. KG
 Logisticservices / Agility
 Cargo Center Messe Frankfurt
 Ludwig-Erhard-Anlage 1
 D-60327 Frankfurt am Main
 Telephone +49 69 75 75 60 75
 Fax +49 69 75 75 9 60 75
 logistics@messefrankfurt.com

Return deadline: 21.04.2010
 Stand Co-ordinator's Name _____

Stand no. _____

PLEASE PRINT CLEARLY IN BLOCK CAPITALS ONLY WEB

Handling of Shipment

Official Handling and Clearing Agents

Please contact us to discuss your requirements:

1. **Our exhibition goods** _____ Kolli/Pcs. _____ kg _____ cbm
2. **Means of transport** Truck Oceanfreight Airfreight
3. **Storage of promotional material**
 Deliveries to your booth may be carried out at any time during the exhibition. Please book your storage place by April 23, 2010 at the latest.
 Storage from _____._____._____ until _____._____._____
 _____ Kolli/Pcs. _____ kg _____ qm/sqm
4. **Required storage of empty packages during the fair** _____ cbm
5. **Additional services**
Fork-lift: Fork-lift 3 to 5 to
Please note that only Messe Frankfurt is allowed to provide forklift services.
 Date _____._____._____ Time from ____:____ until ____:____
Build-up and Breakdown Staff: Manpower _____ no. of workers
 Date _____._____._____ Time from ____:____ until ____:____
6. **Other remarks etc.:** _____

7. **Collection of Shipments**
 Please note that shipments may be collected from the logistics partners before and/or during the show.
 Exhibitors may also have their shipments delivered directly to their stand before and/or during the show at an additional cost.
 Please tick the appropriate box
 I will be collecting my exhibition materials on site at Messe Frankfurt.
 I would like to have my exhibition materials delivered directly to my stand at an additional cost.
All goods should be clearly labelled with your address, IMEX, Hall 8 and your stand number (please see instructions on page 11, point 5.3).

Basis for this order is the most recent edition of the German Forwarders' Standard Terms and Conditions (ADSp). **The ADSp limits in its clause 23 ADSp the legal liability of § 431 HGB (German Code Commercial Law) for damage or loss in custody of the freight forwarder to 5,- EUR/kg, for multimodal carriage incl. sea transport to**

2 SDR/kg and in addition the liability is limited per claim or event to 1 Mio EUR respectively 2 Mio EUR or 2,- SDR/kg, depending on which amount is the higher.

In addition the Terms & Conditions for exhibition logistics and the Exhibition Freight Handling Tariff 2009 are applicable, status 10/08)

 Date, signature, stamp of the contractual party = invoice recipient